

HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES

Faculty and Staff Caucus Meeting

Hyatt Regency Denver

Denver, CO

Sunday, October 12, 2008

3:30 – 5:00 p.m.

MINUTES

I. Welcome and Introductions

- Dr. John Moder, Senior VP and COO for HACU opened with an explanation of the intended purpose of the Faculty Caucus Membership Category and its Members. Dr. Moder mentioned the success of last year's meeting and recapped a few discussion points from that first meeting.
- Present at the meeting were:
 - Jose Roberto Garcia – Associate Director of the Office of Recruitment at Texas A&M International
 - Yvonne Quintanilla – Assistant Professor and Director of the Centro de Amistad for Internet Families at Northern Kentucky University
 - Olga Morales – Director for Academic Resources at California State University, San Bernardino
 - Stancia Jenkins – Associate Vice Chancellor at the University of Missouri, Kansas City
 - Ray Garza – Professor and Executive Director of the Culture and Policy Institute at the University of Texas at San Antonio
 - Dr. Gwen Brown – Associate Professor in the Department of Dental Hygiene from River City College of Technology
 - Sandra Ruiz – Chief of Staff to the President from Hostos Community College
 - John Falcon – Professor of Education at California State University, San Marcos
 - Dr. John Moder – Senior VP and COO at HACU
 - Alicia Martinez – Executive Director of Membership at HACU.
 - Jeanette Morales – Member & Affiliate Services Program Manager at HACU.

II. Review of Agenda

- Dr. Moder reviewed the agenda and asked if there were any questions or additions to the agenda. No changes were proposed.

III. Update on items discussed at last meeting

- Alicia Martinez reviewed some action items from the Minutes of last year's meeting. She gave updates on assignments charged to HACU at the last meeting.

- At last year's meeting, FAC members requested a Faculty & Staff Caucus Directory. Alicia pointed out that one was created and that a copy was included in this year's meeting information packet.
- Alicia announced that a discussion board has been created for Faculty and Staff Caucus members. A brief description and the location of the discussion board can be found on HACU's Web site.
- It was announced that the Faculty & Staff Caucus Meeting will be a standing meeting at all HACU Annual Conferences from this point forward.
- Alicia informed members present that the Faculty & Staff Caucus membership has been opened to faculty and staff at member and non-member institutions. Members present were encouraged to invite others to join.

IV. Mission Statement and Statement of Purpose

Stancia Jenkins and Alicia Martinez created a Mission Statement and a Statement of Purpose for the Faculty and Staff Caucus. Once finalized, the statements will be added to the HACU Web site and a recruitment brochure. Members present reviewed and finalized FAC Mission Statement and Statement of Purpose. The following comments/suggestions were made:

- Dr. Quintanilla recommended that the Statement of Purpose include "to promote research, development and leadership opportunities..."
- Ms. Morales asked how the networking opportunities could be disseminated to the Caucus members. Alicia Martinez mentioned that the discussion board on the Web site could be used for that purpose.
- Dr. Quintanilla recommended that there be consistency when referring to the ethnicity/race of the target Caucus members. The words "Persons of color" was recommended. Stancia and Alicia will work on consistency of terms throughout the Statements.
- Dr. Brown recommended that the Statement of Purpose be divided into categories for better flow.
- Dr. Moder recommended that not only should the Statement of Purpose be categorized, but it should also show the order of importance or of higher priority to each bullet point/purpose. Ms. Morales recommend Caucus participation should be considered a high priority. It was recommended community involvement/outreach and Caucus participation in career fairs as a priority.
- An Attendee asked how could he help in the "Finding and promoting tenure opportunities for minority faculty". It was recommended that workshops could be held to help eligible/interested candidates understand the tenure opportunities for minority faculty. Many examples were given of successful programs provided on campus at each institution.
- Dr. Brown recommended that "and pre-collegiate preparation for Hispanic students" be considered a separate issue, not combined the way it is now. (bullet point 13)
- It was recommended that "Finding and promoting tenure opportunities for minority faculty", be reworded to "Promoting tenure track employment opportunities". (bullet point 10)
- It was recommended that "faculty and staff" be added to the first purpose statement, to better align

- Dr. Quintanilla made a motion to accept the Mission Statement. Ms. Ruiz seconded the motion and the Mission Statement was unanimously approved.
- Stancia Jenkins and Alicia Martinez will work on incorporating the suggestions to the Statement of Purpose.

V. New Business

- Dr. Quintanilla recommended the starting of a newsletter for Caucus members to keep informed of current event/activities pertaining to Caucus members to be sent out Bi-Annually. Dr. Quintanilla and Ms. Jenkins agreed to take the lead and volunteered to manage this e-publication. It was recommended that this newsletter be sent to Presidents and Deans of institutions.
- Dr. Quintanilla asked if the Kellogg Program was reinstated and, if so, could Caucus members be eligible to participate. Dr. Moder then informed the group that the Kellogg Program has not been reinstated, but it is HACU's hope to find funding to bring it back. If successful Faculty and Staff Caucus members would definitely be part of the pool of participants. Dr. Quintanilla recommended that "leadership opportunities within the family of HACU..." be added to the Statement of Purpose in order to leave the possibility open for the future. Ms. Jenkins asked for information about the Kellogg Program. Dr. Moder provided a brief summary of this program that, unfortunately, is no longer offered by HACU.

VI. Adjournment

The meeting was adjourned at 5:05 p.m.